

General Information

Dates: Friday, Saturday, and Sunday, June 24, 25, and 26

Location: Colby College, Waterville, Maine

Contact: Liz Havu, Assistant Director of Conclave
70 Stuarts Lane
Hollis, ME 04042
(207) 756-5172
lzhavu@gmail.com

Registration Process

For those that are unable to do online registration, you can mail or e-mail your completed registration forms for DeMolays and Advisors to Mom Liz Havu by 6/10/2016. **PAYMENT FOR ALL REGISTRANTS can be paid online with PayPal or with a check at Conclave.**

Maine DeMolays, visiting DeMolays and Advisors:

The cost for registration is \$125.00. The fee includes DeMolay Conclave shirt(s), use of facilities, and six meals including the banquet, each explained in further detail below.

A DeMolay/Advisor registration form is attached to the end of this guide. Please submit registration form to your Chapter Advisor. Your Chapter Dad will then register you online. Visiting DeMolays and Advisors can register online or may complete registration and mail or e-mail directly to Mom Liz Havu's address shown above.

Guests:

DeMolays and Advisors are encouraged to invite their families to attend the Saturday night banquet and installation. Overnight accommodations will be available, on a limited basis, for guests on Saturday night only. Housing will be segregated, visiting minors (including Rainbow), must be accompanied by a responsible adult. We ask that all guests register online.

Individual/Parental Consent Forms

ALL DEMOLAYS AND ADVISORS MUST HAVE A COMPLETED MEDICAL FORM UPON CHECK-IN.

Medical Consent forms maintained by an individual chapter for its members will be accepted, subject to approval by the Conclave Director. A consent form is attached to the registration guide, if needed. No DeMolay under the age of 18 will be allowed to check in without a valid consent form.

Northstar Priory

Priory will be held at 11 pm Friday night, any Jurisdictional member is welcome to join that is of the age of 17 or before Saturday, June 25th. There is a \$35 Lifetime membership fee. Any questions contact Dad Bob Erickson at 207-659-2952 or salandbob@roadrunner.com.

Conclave Policy

- Conduct:** All DeMolays and Advisors are expected to conduct themselves according to the 7 Cardinal Virtues. Doing otherwise would be detrimental to both yourself and the Order as a whole. No bullying will be accepted. If there is such, the bully will lose all points at the minimum. Expulsion from Conclave is a possibility and the decision will be made by the Conclave Director and the Executive Officer.
- Advisors:** One advisor must be present on campus for each five DeMolays registered. This policy will be strictly enforced, so to avoid registration problems, contact the Executive Officer if you anticipate not being able to satisfy this requirement. All Advisors, but especially Chapter Advisors, will be responsible for monitoring the DeMolays from their chapter at all times.
- Alcohol/
Tobacco/
Drugs/Knives:** The zero tolerance policy will apply at Conclave, as it does at all DeMolay events. DeMolays caught with any drugs or alcohol will be immediately sent home. No knives or weapons of any kind will be allowed.
- Leaving
Conclave:** After arriving at Conclave, all DeMolays and Advisors are to remain on campus throughout the entire weekend. Requests for emergency leave must be made through the Chapter Advisor, who will clear it with the Executive Officer. ALL DEMOLAYS COMING IN PERSONAL VEHICLES WILL TURN THEIR KEYS IN TO THE CHAPTER DAD ADVISOR FOR THE DURATION OF CONCLAVE. ANYONE LEAVING THE CAMPUS WILL BE SENT HOME PERMANENTLY.
- Pets:** Pets will not be permitted at Conclave. Service animals are allowed with documentation.
- Telephones:** As most DeMolays and Advisors have cellular phones, all Colby College phones are off limits.
- Smoking:** No smoking is allowed on the Colby College Campus.
- Emergencies:** In case of an emergency, Conclave attendees can be contacted by calling the Colby College switchboard at (207) 872-3000 or Dad Bob Erickson at 207-659-2952.

Conclave Equipment Checklist

The following is a partial list of items you should plan to bring to Conclave. Always be sure to lock any valuables that are brought in an advisor's car.

- Linens:** **No** linens will be provided. Please bring sleeping bag or sheets/blanket, pillow/pillow cases, and towels.
- Clothing:** Formal outfit (slacks, colored socks, shirt, tie, jacket, shoes) for banquet, installation, and dance; polo for opening ceremony and ritual competition; athletic clothes, including shorts, sweats, sneakers; swim trunks; casual outfit for Sunday morning.
- Toiletries:** Soap, razors, toothbrush, toothpaste, deodorant, etc.
- Cash:** Cash for soda, DeMolay and More Store, etc. **PLEASE BRING QUARTERS!**
- Other:** Fans, rituals, umbrellas, chapter banners, etc.

Conclave Check-In

Check-in for DeMolays and Advisors will be held between 9:00AM and 11:30 am on Friday, June 24, 2016. Please make every attempt to arrive within this time frame so that the rest of the afternoon and evening can remain on schedule. **If you know in advance that you will be late**, please contact Mom Liz Havu at lzhavu@gmail.com or 207-756-5172. Check-in will be at Pierce Hall Lounge. There are signs to direct you there once you arrive on campus. Since all registrations will have been submitted online in advance, we ask that **ONLY ONE ADVISOR AND ONE DEMOLAY** enter the check-in area to pick up the packets of materials for the weekend. The packets will consist of a Conclave schedule, meal ticket, badge, check-out card and Conclave 2016 shirt.

Overnight guests on Saturday will register at Pierce Hall Lounge as well. Check-in time will be between 3:00 and 4:30PM on Saturday, June 25, 2016. **Guests attending only the banquet are to pick up their tickets at the banquet door.**

Residence hall room assignments will be distributed upon check-in. Keys for residence hall rooms will be issued to attendees by the Conclave Housing Director. The charge for lost keys is \$50. **Each DEMOLAY is responsible for returning the keys prior to leaving!**

Competitions

Ritual: ALL DEMOLAYS NEED TO KNOW THEIR RITUAL PARTS BEFORE ARRIVING!

NOTE: In Recent years, DeMolays have signed up in advance to do two or three ritual parts. At the time of the Ritual Competition, many have not shown up to compete in a selected part, or have changed their minds and gone to do a completely different part. This puts the judges in a very difficult position and makes the competition go longer into the night than is necessary. **WE URGE ADVISORS TO WORK WITH THEIR MEMBERS CAREFULLY IN SELECTING THE PARTS EACH DEMOLAY WILL COMPETE IN. NO ONE is allowed to the Special Event until their Ritual Competition has been completed.**

Ritual is the backbone of our Order and every effort should be made to achieve the best possible delivery of each Ritual part. Judging will be strict and no less will be required than in open chapter. A satisfactory performance will be required for a trophy in Ritual.

More rules and things to think about!

1. Learn your ritual now. Do not wait until the last minute to learn it.
2. Sign up for ritual as soon as you receive the registration forms.
3. Advisors need to consult with each Chapter member to be sure they are doing the part they are capable of doing.
4. Date you joined DeMolay **MUST** be on registration form.
5. Advisors are instructed to judge your performance on ritual your have learned. They are instructed to write Does Not Qualify on any member that goes into a ritual room unprepared. If you know the ritual and struggle that is a lot better than walking in saying "I don't know any of it". You will not be allowed to read any part for the sake of reading it.
6. Plan your evening out. Look at the list of ritual parts and determine the number of competitors in each part. All lists will be available at the beginning of Ritual competition. Location TBA.
7. Ritual Training will be in Strider Theater. All others will be in Dorm rooms as indicated.
8. All advisors have the list of competitors. Please respect them as they sit and wait for each DeMolay to complete his part. Please don't wait until the end to go do your parts. The rooms get warm in the Dorm!!

Guidelines: Points will be awarded for 1st, 2nd and 3rd place toward Best Chapter Award.

Scoring: Delivery will be judged on verbal accuracy and effectiveness. Judges will select the first, second, and third place finishers. Remember, **only satisfactory performances will qualify**. Conclave shirts will be required attire for the Ritual events.

If you joined DeMolay after January 1, you are required to participate in the Ritual Training unless you are competing in ritual competition.

If you joined before January 1, you are required to attempt at least 1 part. You are eligible to attempt up to three (3) parts.

Preceptors will be judged in age categories of 12-15 and 16-20.

Points for events will be credited as follows:
1st Place = 6 pts. / 2nd Place = 5 pts. / 3rd Place = 4 pts.

Events: **Preceptors (1st-7th)** - Initiatory Degree, each station individually.
Obligations - Initiatory and DeMolay Degree obligations, **not including queries**.
State Master Councilor's choice – Mother's Watch (found on website & with registration form)

Points for events will be credited as follows:
1st Place = 8 pts. / 2nd Place = 7 pts. / 3rd Place = 6 pts.

Flower Talk - Current ISC Monitor of Ceremonies.
Ceremony of Light - Current ISC Monitor of Ceremonies.
Father's Talk
Magnificent Seven – All seven preceptors in order.
Jacques DeMolay – The complete part from the DeMolay Degree.

Athletics:

The most important aspect of athletic events at Conclave is to HAVE A GOOD TIME. Please practice good sportsmanship at all times.

Guidelines: Points and trophies for some individual & team events will be awarded in two age categories: I. 12-15, and II. 16-20, all other events are open competition. Each DeMolay (Maine & visiting) is permitted to participate in all of the Chapter events

Scoring: Points will be credited as follows: 1st Place = 3 pts./2nd Place = 2 pts./3rd Place = 1 pt.

Events: See Conclave registration form for full listing of athletic events.

Check Out

Present check out card at the registration desk with the Dad Advisor's signature on the card. **NO TROPHIES WILL BE AWARDED ON SUNDAY UNTIL CONCLAVE STAFF HAS INSPECTED ALL DORMITORIES.**

Best Chapter at Conclave:

The traditional "Best Chapter at Conclave" trophy will be awarded to the Chapter scoring the highest in combined ritual and athletics.

Spirit Award:

Spirit Award will be awarded to the Chapter that displays the **7 Cardinal Virtues of DeMolay** in their stay at Conclave